

Massey Real Estate Management
4919 Farrington Road
Chapel Hill, NC 27517
Phone: 919-730-5239, Fax: 919-361-3376

REAL ESTATE CLOSING INFORMATION
(LISTING AGENT AND SELLING AGENT TO PROVIDE INFORMATION TO CLOSING ATTORNEY)

Attach copy of: Purchase Agreement & All Addenda Deed Survey Title Insurance Policy

Subject Property Address: _____

Lot # _____ Block # _____ Section # _____ Deed Book # _____ Page # _____

Subdivision: _____

Book of Maps: _____ Page: _____ Tax Parcel Id # _____

Buyer's Name(s): _____ Marital Status _____

Buyer Will Obtain New Loan From: _____ Will Buyer Attend closing? Yes No

Lender's Name: _____ Phone: _____

Contact Person: _____ Fax: _____

Hazard Insurance From: Company _____ Phone: _____

Insurance Agent: _____ Fax: _____

Required Coverage Amount \$ _____ Premium Amount \$ _____

Paid in Advance Paid at Closing Buyer Will Deliver Policy To Closing

Flood Insurance From: Company _____ Phone: _____

Insurance Agent: _____ Fax: _____

Required Coverage Amount \$ _____ Premium Amount \$ _____

Paid in Advance Paid at Closing Buyer Will Deliver Policy To Closing

Selling Firm: _____ Phone: _____

Agent: _____ Fax: _____

Office Address: _____

Tax Id #: _____

Closing Attorney: _____ Phone: _____

Address: _____ Fax: _____

Contact Person: _____



Seller's Name(s): _____ Marital Status _____

New Forwarding Address:

Existing Loans On Property: [Continue On Back If Necessary]:

1. Lender's Name: _____ Phone: _____

Address: _____

Loan #: _____ Contact: _____ Fax: _____

2. Lender's Name: _____ Phone: _____

Address: _____

Loan #: _____ Contact: _____ Fax: _____

Itemize Any Existing Liens Or Judgments: _____

Property Is Subject To a Homeowners Association (Give Name, Address and Phone # of Person to Contact Regarding Dues, Assessments, etc.):

Existing Title Insurance Company and Policy#: _____

Existing Survey By: _____ Dated: _____

Will Seller Attend Closing? Yes No Seller Will Come In and Sign Deed Prior to Closing

Closing Attorney to Prepare Seller's Closing Documentation Deed Should Be Mailed to Seller Before Closing

Seller's Attorney Will Provide Closing Documentation

Seller's Attorney: _____ Phone: _____

Address: _____ Fax: _____

Contact Person: _____

Listing Firm: _____ Phone: _____

Agent: _____ Fax: _____

Office Address: _____

Tax Id#: _____

CLOSING DATE: _____

| | Check Only those Items to be Done | Provider | Ordered By/ Date: | Cost: | Paid By: B/S | POC: Y/N |
|--------------------------|-----------------------------------|----------|-------------------|-------|--------------|----------|
| <input type="checkbox"/> | New survey | | | | | |
| <input type="checkbox"/> | Termite report | n/a | n/a | n/a | n/a | n/a |
| <input type="checkbox"/> | Termite treatment | n/a | n/a | n/a | n/a | n/a |
| <input type="checkbox"/> | Related damage repairs | n/a | n/a | n/a | n/a | n/a |
| <input type="checkbox"/> | Contractor/structural letter | n/a | n/a | n/a | n/a | n/a |
| <input type="checkbox"/> | Moisture evaluation | n/a | n/a | n/a | n/a | n/a |
| <input type="checkbox"/> | Moisture abatement | n/a | n/a | n/a | n/a | n/a |
| <input type="checkbox"/> | Home inspection | n/a | n/a | n/a | n/a | n/a |
| <input type="checkbox"/> | Related repairs | n/a | n/a | n/a | n/a | n/a |
| <input type="checkbox"/> | Related repairs | n/a | n/a | n/a | n/a | n/a |
| <input type="checkbox"/> | Related repairs | n/a | n/a | n/a | n/a | n/a |
| <input type="checkbox"/> | Radon inspection | n/a | n/a | n/a | n/a | n/a |
| <input type="checkbox"/> | Radon abatement | n/a | n/a | n/a | n/a | n/a |
| <input type="checkbox"/> | Asbestos inspection | n/a | n/a | n/a | n/a | n/a |
| <input type="checkbox"/> | Asbestos abatement | n/a | n/a | n/a | n/a | n/a |
| <input type="checkbox"/> | Lead paint inspection | n/a | n/a | n/a | n/a | n/a |
| <input type="checkbox"/> | Lead paint abatement | n/a | n/a | n/a | n/a | n/a |
| <input type="checkbox"/> | Soil contamination report | n/a | n/a | n/a | n/a | n/a |
| <input type="checkbox"/> | Tank removal/abandonment | n/a | n/a | n/a | n/a | n/a |
| <input type="checkbox"/> | Well inspection | n/a | n/a | n/a | n/a | n/a |
| <input type="checkbox"/> | Well repairs | n/a | n/a | n/a | n/a | n/a |
| <input type="checkbox"/> | Well abandonment | n/a | n/a | n/a | n/a | n/a |
| <input type="checkbox"/> | Septic inspection | n/a | n/a | n/a | n/a | n/a |
| <input type="checkbox"/> | Septic repairs | n/a | n/a | n/a | n/a | n/a |
| <input type="checkbox"/> | n/a | n/a | n/a | n/a | n/a | n/a |
| <input type="checkbox"/> | n/a | n/a | n/a | n/a | n/a | n/a |

LOAN ASSUMPTION

Lender's Name: n/a

Address: n/a Fax: n/a

Loan #: n/a Contact: n/a Phone: n/a

Fees/Amount: Credit Report \$ n/a ; Assumption Fee: \$ n/a ; Funding Fee: \$ n/a

Other: n/a

Loan escrow account? (Yes/No) n/a

This form jointly approved by: North Carolina Bar Association, North Carolina Association of REALTORS®, Inc.
 PREPARED BY: Emily B Massey, Broker

Standard Form No. 9-T, Real Estate Closing Information. North Carolina Association of REALTORS®, Inc.

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Buyer(s) _____

AGENT FEES

Listing Agent - \$ n/a or n/a % from Seller.

Selling/Buyer's Agent \$ n/a or n/a % from Seller, \$ n/a or n/a % from Buyer.

ADDITIONAL INFORMATION

THIS IS A GENERAL CHECKLIST USED BY REALTORS. NOT ALL ITEMS ARE NECESSARY FOR ALL PIECES OF REAL ESTATE.

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PREPARED BY: Emily B Massey, Broker

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Buyer(s) _____

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Seller(s) _____